

JobNet and JobNet Business Updates

Several enhancements were made in JobNet, JobNet Business, and WebIntelligence this morning. Many were suggested by users, both staff and employers. The enhancements are outlined below.

JobNet Business - Staff and Employer

- On-Site Housing and On-Site Cafeteria have been added to the Miscellaneous Benefits section on the Benefits tab of the Company Site Record on both the Staff and Employer sides. These benefits are usually offered as part of the benefit package on Agricultural Clearance job orders.

Miscellaneous Benefits: Check All

- Paid Uniforms
- Flexible Work Schedule
- Paid Meal During Shift Work
- On-Site Housing
- On-Site Cafeteria

- The wording on the Application Instructions tab of the Site record has been changed on both the Staff and Employer sides. The new text reads, "How should applicants apply for jobs with your company? Check all that are applicable."

The text on the job order on both the Staff and Employer sides has not changed.

Is this an Apprenticeship Position? Yes No

Application Instructions:
 Does the Employer wish to be identified with this job order on JobNet? Yes No

* How should applicants apply for this job? Check all that are applicable.


Additional Application Instructions: Enter additional instructions regarding the application process. Include a Contact Name, a Telephone or Fax Number, an E-Mail Address and/or a Mailing Address as appropriate.

Apply In Person Fax a Resume
 Mail a Resume 5011 Work Application
 E-Mail a Resume Call For Appointment
 Apply Online Other

Text Limit: 1500 | Text Entered: 0

Job Order Removal Date:

- Fractions of an hour (for example, 38.5) are now displayed correctly in Preview mode on both the Staff and Employer sides, and in JobNet 2.0. Previously it was only displaying correctly in JobNet 3.0.



Janitor (Job Number 0752065)

Employer: TEST EMPLOYER [See all jobs by this employer](#)
 124 MAIN ST
 33
 VERONA, WI 53719
<http://thisismysite.com>

Work Site of Job: Adams County, Ashland County, Barron County, Bayfield County, Brown County and Green Bay, Buffalo County, Burnett County, Calumet County, Chippewa County, Clark County, Columbia County, Crawford County, Dane County - Metropolitan Madison, Dane County - Outside Metropolitan Madison, Dodge County, Door County, Douglas County, Dunn County, Eau Claire County, Florence County, Fond du Lac County, Forest County, Grant County, Green County, Green Lake County, Iowa County, Iron County, Jackson County, Jefferson County, Juneau County, Kenosha County, Kewaunee County, La Crosse County, Lafayette County, Langlade County, Lincoln County, Manitowoc County, Marathon County, Marinette County, Marquette County, Menominee County, Milwaukee County, Milwaukee County - Downtown, Milwaukee County - Northeast, Milwaukee County - Northwest, Milwaukee County - Southeast, Milwaukee County - Southwest, Monroe County, Oconto County, Oneida County, Out of State - IA - Allamakee County, Out of State - IA - Clayton County, Out of State - IA - Dubuque County, Out of State - IL - Boone County, Out of State - IL - Jo Daviess County, Out of State - IL - Lake County, Out of State - IL - McHenry County, Out of State - IL - Stephenson County, Out of State - IL - Winnebago County, Out of State - MI - Dickinson County, Out of State - MI - Gogebic County, Out of State - MI - Iron County, Out of State - MI - Menominee County, Out of State - MN - Carlton County, Out of State - MN - Chisago County, Out of State - MN - Dakota County, Out of State - MN - Goodhue County, Out of State - MN - Houston County, Out of State - MN - Pine County, Out of State - MN - St. Louis County, Out of State - MN - Wabasha County, Out of State - MN - Washington County, Out of State - MN - Winona County, Outagamie County and Appleton, Ozaukee County, Pepin County, Pierce County, Richland County

Public Transportation: No

Pay: \$10.50 Per Hour

Duration/Usual Hours Per Week: Full-Time, 38.5 to 45.5 Hours Per Week

Shift/Work Days: First Shift.
Monday-Friday.

Number of Openings: 1

- The Contact List by Profile and Contact List by Site will now accurately show which employer contacts have JobNet Business access on the Staff and Employer sides. Previously a "Y" would sometimes appear in the JobNet Business Access column for persons who were a job order contact but not a registered user.

Contact Name(s)	JobNet Business Access(Y/N)
BURRZINSKI, BRIAN	N
BURRZINSKIS, BRIAN	N
LASTNAME, FIRSTNAME M.	N
PIONKE, STEVE J.	N
POWELL, BECKY	Y
POWELL, BECKY	N
WARD, TOM	N

- The problem with the FEIN code not updating pending and open job orders has been fixed.
- The Worksite column has been widened on the job order in Preview mode on the Staff and Employer sides, and when viewed on JobNet by the job seeker.

Janitor
(Job Number 0752068)

Employer: TEST EMPLOYER [See all jobs by this employer](#)
124 MAIN ST
33
VERONA, WI 53719
<http://thisismysite.com>

Work Site of Job: Adams County, Ashland County, Barron County, Bayfield County, Brown County and Green Bay, Buffalo County, Burnett County, Calumet County, Chippewa County, Clark County, Columbia County, Crawford County, Dane County - Metropolitan Madison, Dane County - Outside Metropolitan Madison, Dodge County, Door County, Douglas County, Dunn County, Eau Claire County, Florence County, Fond du Lac County, Forest County, Grant County, Green County, Green Lake County, Iowa County, Iron County, Jackson County, Jefferson County, Juneau County, Kenosha County, Kewaunee County, La Crosse County, Lafayette County, Langlade County, Lincoln County, Manitowoc County, Marathon County, Marinette County, Marquette County, Menominee County, Milwaukee County, Milwaukee County - Downtown, Milwaukee County - Northeast, Milwaukee County - Northwest, Milwaukee County - Southeast, Milwaukee County - Southwest, Monroe County, Oconto County, Oneida County, Out of State - IA - Allamakee County, Out of State - IA - Clayton County, Out of State - IA - Dubuque County, Out of State - IL - Boone County, Out of State - IL - Jo Daviess County, Out of State - IL - Lake County, Out of State - IL - McHenry County, Out of State - IL - Stephenson County, Out of State - IL - Winnebago County, Out of State - MI - Dickinson County, Out of State - MI - Gogebic County, Out of State - MI - Iron County, Out of State - MI - Menominee County, Out of State - MN - Carlton County, Out of State - MN - Chisago County, Out of State - MN - Dakota County, Out of State - MN - Goodhue County, Out of State - MN - Houston County, Out of State - MN - Pine County, Out of State - MN - St. Louis County, Out of State - MN - Wabasha County, Out of State - MN - Washington County, Out of State - MN - Winona County, Outagamie County and Appleton, Ozaukee County, Pepin County, Pierce County, Polk County, Portage County, Price County, Racine County, Richland County, Rock County - North, Rock County - South, Rusk County, Sauk County - Lake Delton/Wisconsin Dells Area, Sauk County - Outside Spring Green/Lake Delton, Sauk County - Spring Green Area, Sawyer County, Shawano County, Sheboygan County, St. Croix County, Taylor County, Trempealeau County, Vernon County, Vilas County, Walworth County, Washburn County, Washington County, Waukesha County, Waukesha County - Brookfield Area, Waukesha County - City of Waukesha, Waukesha County - Menomonee Falls Area, Waukesha County - New Berlin Area, Waukesha County - Oconomowoc Area, Waukesha County - Pewaukee Area, Waukesha County - Southern Area of County, Waupaca County, Waushara County, Winnebago County - North, Winnebago County - Oshkosh and South, Wood County - Marshfield Area, Wood County - Wisconsin Rapids Area

JobNet Business - Staff only

- A new mandatory statement has been added for Agricultural Clearance job orders. It is located under the "Duties and Responsibilities of Job" text field on the Description tab of the job order. When the statement is checked, the language shown below will be displayed as part of the "Duties and Responsibilities of Job" text in Preview mode and to job seekers on JobNet.

Agricultural Clearance

Neither the ETA nor the State of Wisconsin Job Service are guarantors of the accuracy or truthfulness of the information from the employer. However, if any material misrepresentation is made by the employer, procedures of the Employment Service Complaint System at 20CFR 658, subpart F apply.

No Clearance Order accepted or recruited upon by the Wisconsin Job Service constitutes a contractual job offer to which the ETA or the Wisconsin Job Service is in any way a party. Both entities only provide employment assistance.

- The Federal Contractor mandatory statement is now being displayed in the "Application Instructions" text field on the job order. Previously it was appearing in the "Duties and Responsibilities of Job" text field.
- The Email Preview function on the job order has been enhanced to add the bcc: (blind carbon copy) function. Staff can use the bcc: function to copy co-workers, supervisors, or other appropriate persons.

Email Job Order Preview

Please provide the following information, then click [Send](#):

Mail To Email Addresses:

(To enter more than one email recipient separate the email addresses with a semi-colon.)

From:

Your Name and Phone Number:

Your Email Address:

BCC Email Address:

Message:

Text Limit: 5000 | Text Entered: 0

- The paging function for Manage Activities wasn't displaying correctly. It has been fixed.

Tickler List: 246 Rows Found For: Job Center

Planned Date	Activity or Reason	Site Trade Name	Job Order Number	Staff Name	Days Remaining On JobNet
07/13/2007	Job Order Follow-up	WAUSHARA FAMILY PHYSICIANS	0752318	Harke, Keri	39
07/13/2007	Job Order Follow-up	WILD ROSE COMMUNITY HOSPITAL	0752303	Harke, Keri	39
07/13/2007	Job Order Follow-up	J & T'S FAMILY FOODS	0765574	Harke, Keri	90
07/13/2007	Job Order Follow-up	RAS SERVICES OF NORTHERN VM INC	0756468	Harke, Keri	54
07/13/2007	Job Order Follow-up	FOX RIVER MOTOR SPORTS, LLC	0765516	Harke, Keri	90
07/13/2007	Job Order Follow-up	MANPOWER INC	0765729	Harke, Keri	90
07/13/2007	Job Order Follow-up	WILD ROSE COMMUNITY HOSPITAL	0765716	Harke, Keri	90
07/13/2007	Job Order Follow-up	STONERIDGE MEAT & COUNTRY MARKET	0757568	Harke, Keri	57
07/13/2007	Job Order Follow-up	LINDA'S TERRACE TAP	0757521	Harke, Keri	57
07/13/2007	Job Order Follow-up	HAIR TRENDS STYLING SALON	0757930	Harke, Keri	60
07/13/2007	Job Order Follow-up	LINDA'S TERRACE TAP	0757520	Harke, Keri	57
07/13/2007	Job Order Follow-up	MARKESAN DISTRICT SCHOOLS	0765722	Harke, Keri	90
07/13/2007	Job Order Follow-up	J & T'S FAMILY FOODS	0765587	Harke, Keri	90
07/13/2007	Job Order Follow-up	J & T'S FAMILY FOODS	0765590	Harke, Keri	90
07/12/2007	Job Order Follow-up	BERLIN COMMUNITY DAYCARE &	0756686	Harke, Keri	55
07/12/2007	Job Order Follow-up	COMMUNITY OPTIONS INC	0765154	Harke, Keri	89
07/12/2007	Job Order Follow-up	PRESTON PLACE ASSISTED LIVING	0765174	Harke, Keri	89
07/12/2007	Job Order Follow-up	PHOENIX COATERS LLC	0765137	Harke, Keri	89
07/12/2007	Job Order Follow-up	WILD ROSE MIDDLE/HIGH SCHOOL	0765006	Harke, Keri	89
07/12/2007	Job Order Follow-up	DARTFORD INN MOTEL	0765445	Harke, Keri	89

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- The ability to sort Site Lists by city has been added to the Staff side. This functionality already exists on the Employer side.

JobNet Business - Site List

Profile Trade Name: AMCORE BANK NA

Search Results: 28 Row(s) Found

Site Trade Name	Site Address & Phone	UI ROOT	Site #	Active	Corporate HQ
AMCORE BANK	321 E MLWAUKEE ST ARGYLE, VM 53504 (608) 543-3321	53610	91	YES	NO
AMCORE BANK	615 HWY 136 BARABOO, VM 53913 (815) 961-7150	53610	3	YES	NO
AMCORE BANK	1159 8TH ST BARABOO, VM 53913 (815) 961-7150	53610	9	YES	NO
AMCORE BANK	128 4TH AVE BARABOO, VM 53913 (815) 961-7150	53610		YES	NO
AMCORE BANK	1 W MAIN ST BELLEVILLE, VM 53508 (608) 424-3346	53610	98	YES	NO
AMCORE BANK	214 ALLEN STREET CLINTON, VM 53525 (608) 676-2231	53610	74	YES	NO
AMCORE BANK	153 WELLS ST DARLINGTON, VM 53530-1470 (608) 776-2228	53610	9A	YES	NO
AMCORE BANK	713 N MAIN ST LODI, VM 53555 (608) 000-0000	53610	1	YES	NO
AMCORE BANK	8020 EXCELSIOR DR MADISON, VM 53717 (608) 328-5118	53610	71	YES	NO

JobNet Business - Contact

Save Delete

Please select the sites that this contact works with.

Available Site List 5 Row(s) found

Site Trade Name	Address & Phone ▲	UI Root	Site #	Active
AMCORE BANK	128 4TH AVE BARABOO, WI 53913 (815) 961-7150	53610		Yes <input type="checkbox"/>
AMCORE BANK	4600 AMERICAN PKWY SUITE 202 MADISON, WI 53718 (815) 968-2241	53610		Yes <input type="checkbox"/>
AMCORE BANK	6698 ODANA ROAD MADISON, WI 53719 (608) 833-5100	53610		Yes <input type="checkbox"/>
AMCORE BANK	4702 VERONA RD MADISON, WI 53711 (815) 961-7159	53610		Yes <input type="checkbox"/>
AMCORE BANK	3003 E. WASHINGTON AVE. MADISON, WI 53704 (815) 961-7150	53610		Yes <input type="checkbox"/>

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Check All Uncheck All Move Site to Selected List

Selected Site List 22 Row(s) found

Site Trade Name	Address & Phone ▲	UI Root	Site #	Active
AMCORE BANK	321 E MILWAUKEE ST ARGYLE, WI 53504 (608) 543-3321	53610	91	Yes <input type="checkbox"/>
AMCORE BANK	615 HWY 136 BARABOO, WI 53913 (815) 961-7150	53610	3	Yes <input type="checkbox"/>
AMCORE BANK	1159 8TH ST BARABOO, WI 53913 (815) 961-7150	53610	9	Yes <input type="checkbox"/>
AMCORE BANK	1 W MAIN ST BELLEVILLE, WI 53508 (608) 424-3346	53610	98	Yes <input type="checkbox"/>
AMCORE BANK	214 ALLEN STREET CLINTON, WI 53525 (608) 676-2231	53610	74	Yes <input type="checkbox"/>
AMCORE BANK	153 WELLS ST DARLINGTON, WI 53530-1470 (608) 776-2228	53610	9A	Yes <input type="checkbox"/>
AMCORE BANK	713 N MAIN ST LODI, WI 53555 (608) 000-0000	53610	1	Yes <input type="checkbox"/>
AMCORE BANK	14 W MIFFLIN ST MADISON, WI 53703 (608) 000-0000	53610	28	Yes <input type="checkbox"/>
AMCORE BANK	EAST PARK ONE/AMERICAN CENTER MADISON, WI 53704 (608) 000-0000	53610	7A	Yes <input type="checkbox"/>
AMCORE BANK	8020 EXCELSIOR DR MADISON, WI 53717 (608) 328-5118	53610	71	Yes <input type="checkbox"/>

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JobNet Business - Employer only

- The Site records on the Employer side have been updated so the information is on tabs (same as the staff side). Previously all information was on one long screen.

JobNet Business - Site Location

Account Representative
DWE-Central Office-Update
Burrzinski, Brian
(608) [REDACTED] EXT: [REDACTED]

Company Information
Trade Name HARDEE'S
Legal Name TREE STAR LLC
Ownership Private

Location	Business Summary	Benefits	Application Instructions
Save Location			

- The "Note - The above contact information is confidential and will not be displayed to job seekers." statement has been added to the Company Info tab on the job order on the Employer side.

Contact Information:

Employer Contact: ▼

Contact Telephone: (608) 261-6394 Extension: _____

Contact Fax: _____ Extension: _____

Contact Cell Phone: _____

Preferred Method Of Contact: Email

Contact Email Address: linda.williamson@dwd.state.wi.us

Note - The above contact information is confidential and will not be disclosed to job seekers.

Real-time WebIntelligence (Webi) Report

A new report is available that gives you a list of email addresses for contact persons that have indicated they wish to receive news and updates from the Job Center. The report is called ERS - Contact Email Addresses. There are two prompts - the date of last JobNet Business access and the County. In the scenario below, the report would list all employer contacts who (1) have the "May we contact you at this address for general job center announcements?" indicator set as "yes", and (2) have logged into JobNet Business on or after the date used as the "Last JobNet Business Access On or After (MM/DD/YY)". The report displays contact information, including email addresses. The report can be downloaded to Excel.

May we contact you at this address for general job center announcements?

Yes No

Preferred Method of Contact:

Telephone

Email

Fax

In Person

* County/Job Center:

▼

Prompts - ERS - Contact Email Addresses

Reply to prompt(s) before running the query.

M/d/yyyy h:mm:ss a

Last JobNet Business Access On or After (MM/DD/YYYY)

01/01/2007



Select a County or Counties

Values Selected:



Brown

- Adams
- Ashland
- Barron
- Bayfield
- Brown**
- Buffalo



Run Query

Cancel

JobNet 3.0 - Job Agent

The Job Agent enhancement to JobNet 3.0 allows job seekers to save job order searches in their area of interest and request email notifications when new jobs in the selected occupations and areas are listed. The agent will only be available in the Enhanced Job Search option.

Job Seeker Menu Changes

- On the Job Seeker Menu a new button titled “My Favorite Job Searches” will allow users to view their saved job searches and allow job seekers to specify options for receiving email notices of job orders that match their search criteria.
- The “Enhanced Job Search” button was moved to be the first button displayed on the Job Seeker menu. The job agent enhancement will only be available in the Enhanced Job Search option.

Job Seeker: dan

Enhanced Job Search	Search by occupational category, keyword or part time/seasonal jobs. Save results of favorite job searches.
New ! My Favorite Job Searches	View results of saved job searches.
Quick Job Search	Search by location and occupation. Use Quick Job Search with touch screen monitors available in Wisconsin Job Centers.
Update My JobNet Registration	Modify your personal information.

[Contact Us](#) | [Help](#) | [FAQ](#) | [Legal](#) | Copyright 1995 - 2004

How does a user save a job search?

Step 1.

- The agent will only be available in the Enhanced Job Search option. User performs a job search using the Enhanced Job Search and receives a list of jobs. If the user wants to save the job search the user clicks on the Save button shown in the screen shot below.



Wisconsin's JobNet
[JobNet Home](#) | [Job Seeker Home](#) | [JobNet Logout](#)



Job Listing

[New Location](#) > [New Occupation Search](#) > [Back to Selected Occupations](#)

Architecture and Engineering Occupations

All of Wisconsin

[Save Search](#)

Notes:

- Using "Save Search" will save the search criteria you've chosen, but not this specific list of jobs
- The city listed is the company location. The work site is located in the county selected. See job details.

Tester 3/7/2007	APPTTEST1	On Call	\$3.00 Per Hour to \$33.00 Per Hour Listed by Employment Agency
Test 2/26/2007	TEST CITY	Part-Time	\$11.50 Per Hour to \$15.50 Per Hour

Step 2.

- The “My Favorite Job Search Information” page will be displayed when the user clicks on the “Save Search” button on a job listing page or if the user clicks on the “edit” link on the My Favorite Job Search list page. The user enters a name they want to call their search. If the user wishes to receive emails containing the job orders that match their search results they fill in the needed fields.



Wisconsin's JobNet

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My Favorite Job Search Information

* **My Search Name:**

Note: You may save a "Favorite Job Search" without having an e-mail account by selecting "Never" in response to the next question.

How often would you like to receive an email of your search results?

Email Address:

Email Options:

Send me all listings that match my search criteria.

Send me only new job order listings that match my search criteria.

Step 3.

- After the user clicks the Save button on the “My Favorite Job Search Information” screen they will be taken to the “My Favorite Job Searches” list page. On the “My Favorite Job Searches” page the user can run, delete, or edit their email preferences on their saved searches.
- The “My Favorite Job Searches” page can also be displayed by clicking on the “My Favorite Job Searches” button from the Job Seeker Menu.



Wisconsin's JobNet

[JobNet Home](#) [Job Seeker Home](#) [JobNet Logout](#)



My Favorite Job Searches

Search Name	Email Frequency			
Farming Jobs	Never	Edit	Delete	<input type="button" value="Run Search"/>
Driving Jobs	Weekly	Edit	Delete	<input type="button" value="Run Search"/>
Food Service Jobs	Daily	Edit	Delete	<input type="button" value="Run Search"/>

Note: "Edit" only allows you to alter your "Search Name" or "Email Frequency". If you want to change your search criteria, save as a new search.

Email Notices

- If a user chooses to receive an email notice of their saved job search they will receive an email like the one shown below.
- Email notices are sent out nightly based on the user's preferences for receiving email notices.
- The links to the job orders require logon to JobNet 3.0. After logon the user would be taken to the job order they selected in their search results. If the user has logged onto JobNet 3.0 by clicking a link in the email message additional links clicked should not require logon to JobNet 3.0.
- Listing emails allow veterans to view job orders on veterans hold.

Thank you for using [Wisconsin JobNet](#) . Below is a listing of the current job orders that meet the criteria from your saved search titled "Engineering Jobs All Wisconsin". When you click on a job order link below you will be prompted to log into Wisconsin JobNet. If you keep your browser window open after logging into Wisconsin JobNet you can click on additional job order links from this email without having to log in again. (Note: ALT+TAB will move you between open windows.)

Job Listing

Architecture and Engineering Occupations All of Wisconsin

Note: The city listed is the company location. The work site is located in the county selected. See job details.

[Geo-Spatial Technician](#) SHEBOYGAN Full-Time \$11.00 Per Hour to \$14.00 Per Hour
3/23/2007

[Image Terrain Processing Technician](#) SHEBOYGAN Full-Time \$11.00 Per Hour to \$14.00 Per Hour
3/23/2007

To modify the frequency that you receive this email log onto [Wisconsin JobNet](#) , click the "Job Seeker Home" button, and then click on the "My Favorite Job Searches" button to modify your saved job search.

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This message has been posted to the web site (<http://www.wisconsinjobcenter.org/jobnetbiz>) that holds the JobNet Business announcements. The archive holds the current edition, and all previous editions.

These editions are delivered in Adobe PDF format for online reading or downloading. The web site has a link to the DWD Viewers Download Page (<http://dwd.wisconsin.gov/viewers.htm>) to find links to software which may be necessary to view the publications.

To subscribe or unsubscribe from this list, visit <http://www.wisconsinjobcenter.org/signup>.