

January 16, 2007

JobNet Business Fixes and Enhancements Implemented

Changes implemented in JobNet Business this morning include:

- Punctuation errors were corrected. 'Worksites' was changed to 'Work Sites' for consistency. A space was added between 'Class D Regular (Auto, Light Truck, Moped) Required'.
- The Feedback email form now includes the employer's question on the response.
- A warning message (displayed in **red text**) will be displayed on the top of job orders created and attached to inactive employer sites. If a site is inactive, yet you have a job order for the business, the situation must be resolved. Either there is a duplicate site, or the site is incorrectly marked as inactive. Contact the JobNet Business Help Desk for assistance in resolving the situation.

The screenshot shows the 'JobNet Business - Job Order' interface. At the top, a red warning message states: 'The site associated with this job order has been inactivated.' Below this message are several buttons: 'Save - Incomplete', 'Save - Complete', 'Abandon Changes', 'Preview', and 'Email Preview'. A navigation bar contains tabs for 'Company Info', 'Description', 'Requirements', 'Pay and Benefits', 'Details', and 'Job Order Management'. Under the 'Company Info' tab, there is a section titled 'Company Information' with a message: 'If the Company Information shown below is not for the correct site, CLICK on the Find a Different Site button to select a new site.' A 'Find a Different Site' button is located to the right of this message. Below the message, the following information is displayed: Company Legal Name: "A SUITE" SECRETARIAL SUPPORT, UI Account Root: 307481, and Site Number: (blank).

- A new column labeled 'Job Center' was added (far right column) to the statewide and WDA views for the Pending Job Orders System Report.

The screenshot shows the 'JobNet Business - Pending Job Orders' interface. At the top, there is a search bar with a dropdown menu set to 'All - Within your WDA' and a 'Search' button. Below the search bar, a message indicates: 'Pending Employer Job Orders : 25 Row(s) found'. A table displays the following data:

JO Number	Job Order Date	Job Order Title	Site Trade Name	Job Center
0728058	01/16/2007	Call Center Representative	NEW HORIZONS CLC	0410 - Fox Cities Workforce Development Center
0728059	01/16/2007	Account Executive	NEW HORIZONS CLC	0410 - Fox Cities Workforce Development Center

- Added the site number to the Company Info tab on the job order. This will help staff discern if a job order is attached to the wrong site.

JobNet Business - Job Order

Job Order Number: 0727309

Job Order Status: ON JOBNET

This Job Order will be removed from JobNet in 24 days.

Staff Referral Count: 0 Self Referral Count: 5 Number of JobNet Hits: 153 [More Information](#)

[Save Changes](#) [Remove Job Order](#) [Abandon Changes](#) [Copy](#)

[Delete](#)

[Preview](#) [Email Preview](#) [Event History](#) [Get Matching Job Seekers](#)

Company Info	Description	Requirements	Pay and Benefits	Details	Job Order Management
Company Information					
If the Company Information shown below is not for the correct site, CLICK on the Find a Different Site button to select a new site. Find a Different Site					
Company Legal Name:	ADVOCAP INC				
UI Account Root:	801359				
Site Number:	9				
FEIN:	39-1053365				
Site Trade Name:	ADVOCAP INC				

- The 'time-out' (job order page **only**) has been increased to four hours (up from 45 minutes) on both JobNet Business-Staff and JobNet Business-Employer.
- JobNet Business-Employer – numbers have been added to the tabs, and a message was added to help employers know to move on to the next tab.

JobNet Business - Job Order

[Save - Incomplete](#) [Save - Complete](#) [Abandon Changes](#)

[Preview](#) [Email Preview](#)

Click on the Description tab to start entering information.

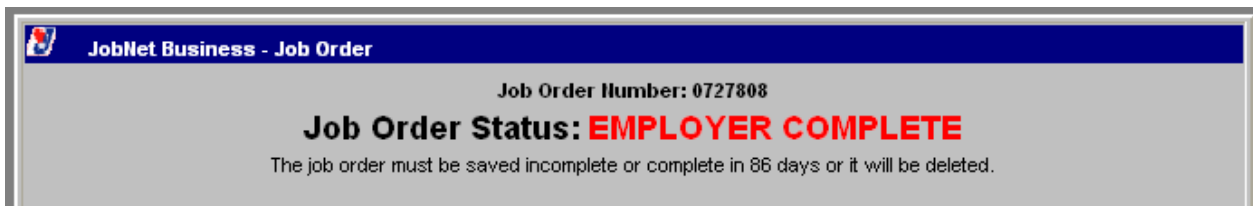
#1 Company Info	#2 Description	#3 Requirements	#4 Pay and Benefits	#5 Details
Company Information				
If the Company Information shown below is not for the correct site, CLICK on the Find a Different Site button to select a new site. Find a Different Site				
Company Legal Name:	TEST EMPLOYER LEGAL NAME			

- Added a **bold red** text message at the top of each job order to remind staff of the veteran's preference status for the job order.




- A **bold red** text message was added in JobNet Business-Staff and JobNet Business-Employer for job orders in Employer Incomplete, Employer Complete, and Staff Incomplete status indicating that the job order must be saved as Incomplete or Complete within X number of days or it will be deleted. Each time the order is saved either Incomplete or Complete it will reset the 'days' counter.

A job order will be deleted 90 days from the job order effective date if the job order is still in Employer Incomplete, Employer Complete, or Staff Incomplete status.



- Two new activity types have been added: Contact – By Email and Services to/for Veterans.
- A new Role/Title was added to the Contact Detail: Attorney – Immigration.

- The pay amount label on the job order was changed to include the Maximum pay field.



Boom Crane Operator (Fond du Lac) (Job Number 0727890)

Employer: US TECH FORCE INC [See all jobs by this employer](#)
 485 S MILITARY RD
 FOND DU LAC, WI 54935-4800
www.ustechforce.com

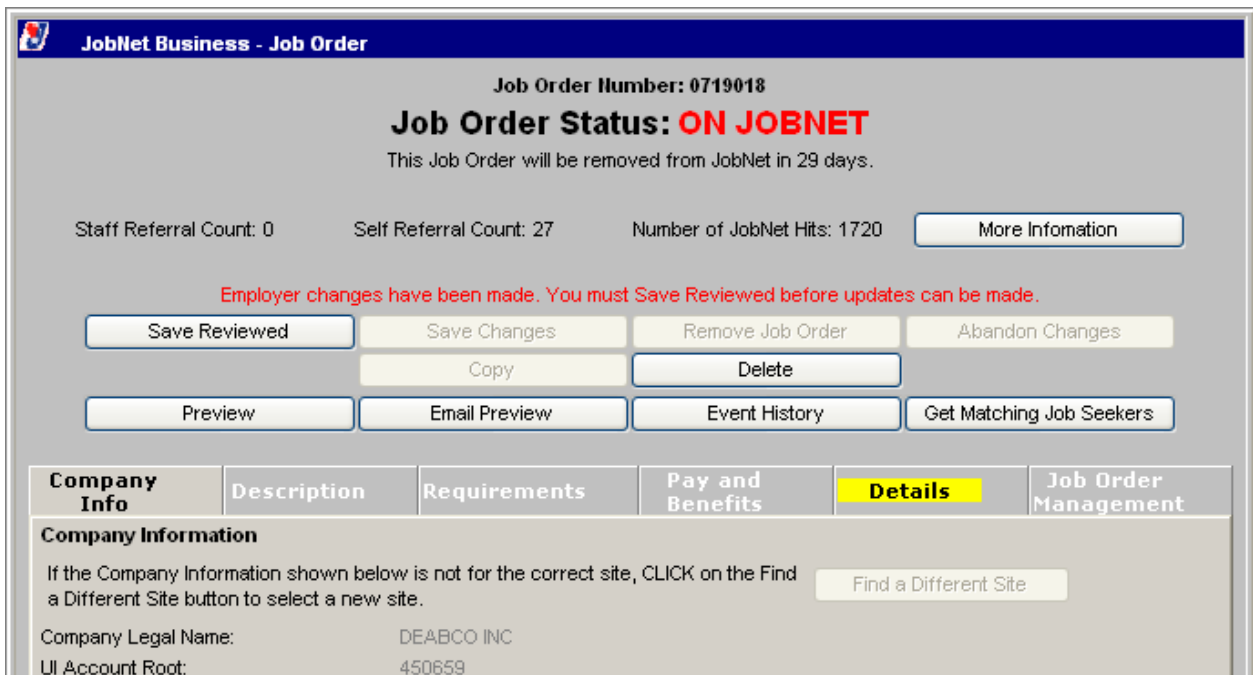
Work Site of Job: Fond du Lac County
 Most work sites are within 30 minutes of the FDL area.
 Home every night.

Public Transportation: No

Pay: \$15.00 Per Hour to \$16.00 Per Hour
 Pay will depend upon experience.

Duration/Usual Hours Per Week: Full-Time, 40 to 50 Hours Per Week

- The Manage Employer Updates function was updated to (1) display a "Loading..." message when you click on Manage Employer Updates on the menu tree, (2) highlight the tab(s) on the job order and on the employer record that the employer changed, making it quicker to locate the changes, and (3) added a column listing the number of fields changed by the employer.



JobNet Business - Job Order

Job Order Number: 0719018
Job Order Status: ON JOBNET
 This Job Order will be removed from JobNet in 29 days.

Staff Referral Count: 0 Self Referral Count: 27 Number of JobNet Hits: 1720 [More Information](#)

Employer changes have been made. You must Save Reviewed before updates can be made.

[Save Reviewed](#) [Save Changes](#) [Remove Job Order](#) [Abandon Changes](#)
[Copy](#) [Delete](#)
[Preview](#) [Email Preview](#) [Event History](#) [Get Matching Job Seekers](#)

Company Info	Description	Requirements	Pay and Benefits	Details	Job Order Management
Company Information					
If the Company Information shown below is not for the correct site, CLICK on the Find a Different Site button to select a new site. Find a Different Site					
Company Legal Name:	DEABCO INC				
UI Account Root:	450659				

JobNet Business - Site Location

Employer has created this record. You must Save Reviewed before updates can be made.

Location	Business Summary	Hiring Summary	Benefits	Application Instructions	Service Plan
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* Trade Name:

Company Description:

Text Limit: 2000 | Text Entered: 0

JobNet Business - Employer Updates

Job Orders Updated by Employers: Job Center - 0810-Dane County Job Center

Search Results: 121 Row(s) found

Job Order Number	Latest Date of Change	Job Order Title	Job Order Site Trade Name	# of Fields Changed
0710202	01/15/2007	Outside Sales Representative	EXPRESS PERSONNEL SERVICES	5
0710204	01/15/2007	Staffing Consultant	EXPRESS PERSONNEL SERVICES	5
0712269	01/15/2007	Alzheimer's Caregiver	MIDWEST HOME CARE LLC	1
0721891	01/15/2007	RETAIL LOAN OFFICER	AEGIS LENDING	1
0715921	01/15/2007	Delivery Assistant/Pick-packer	EXPRESS PERSONNEL SERVICES	8
0723057	01/15/2007	Estimator	AMERICAN PRINTING CO INC	1
0723343	01/15/2007	Over the Road Driver	J B HUNT TRANSPORT INC	1
0725954	01/15/2007	Nutrition and Prevention Program Special	AGEADVANTAGE INC	1

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