

InterOffice Memo

Department of Workforce Development

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To: All staff and partner agencies involved with employment related assistance

From: Gary Denis, Section Chief, Employment Connections Section, Bureau of Workforce Programs

Subject: **Katrina Recovery Job Connection**

The Department of Labor has created a new job board focused on supporting the transition back into employment for individuals impacted by Katrina. The **Katrina Recovery Job Connection** (<http://www.jobsearch.org/katrinajobs>) is a live site where employers may post jobs and search resumes and where job seekers can search for jobs and post resumes.

The goal of the site is to connect job seekers with employers either for the cleanup process or for permanent employment. The site is designed to connect individuals in both the impacted areas and in states that are hosting evacuees. Jobs listed can be for cleanup, recovery, and reconstruction jobs or for recruiting people unemployed because of the disaster.

The site is built on the America's Job Bank infrastructure and works in the same way. **Jobs posted to the Katrina site will also appear in America's Job Bank.** As a result, employers will be able to use the new site in three ways:

- Employers can enter their jobs directly on the Katrina site. This would be the most direct way to flag the job listing as Katrina related. However, this will not result in the job being listed in Wisconsin JobNet.
- Employers can enter job listings via Wisconsin Job Centers (staff entered) or Wisconsin JobNet Business (online employer entered) and flag them as Katrina related opportunities. **To flag a job listing, place the word "Katrina" as the first entry in the "duties and responsibilities" field.** America's Job Bank will then be able to identify the job and place it in the Katrina web site when it is uploaded from JobNet to AJB. This is the best option for Wisconsin employers as it will provide the greatest exposure for the job listing.
- Employers can enter jobs on America's Job Bank (if they already have a registration with AJB) and AJB can migrate them to the new site. The keyword "Katrina" should be in the job description or the employer can contact AJB directly at 1-800-833-3000, option 3, to request migrating the job listing. Jobs listed directly into AJB will not be listing in Wisconsin JobNet, again limiting exposure.

Action Required

Staff should be aware of the new site and inform jobs seekers and employers as appropriate.

Questions

Anyone with questions about the new Katrina site can contact AJB at 1-800-833-3000, option 3, or Phil Anderson, DWD/DWS, Employment Connections at (608) 261-6974 or Philip.anderson@dwd.state.wi.us.