

October 30, 2003

Wisconsin Job Order System Security Change - Effective Monday, November 10, 2003

This was a message sent to **employers** who have access to WJOS.

Beginning Monday, November 10, 2003 the Department of Workforce Development is converting to new, improved security software called WAMS (Web Access Management System). Current users must update their security access for the Wisconsin Job Order System on or after November 10, 2003. You will not be able to access WJOS until you have converted your security account.

You will need to know your current WJOS Username and Password in order to convert your account. If you do not know your current WJOS Username and Password, contact your local Job Center. Click here for the [Job Center Directory](http://www.dwd.state.wi.us/dws/directory/) <http://www.dwd.state.wi.us/dws/directory/>. You will also need a valid, unique email address.

For step-by-step instructions for converting your current Username and Password, go to http://www.dwd.state.wi.us/dws/manuals/wjos/employer_manual/migration_instructions.htm

You will not be able to convert your security access prior to Monday, November 10, 2003.