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THIS IS AN INFORMAL E-FLYER THAT IS MEANT TO UPDATE SYSTEM USERS ABOUT UPCOMING EVENTS, POLICIES AND HAPPENINGS RELATED TO JOB CENTER SYSTEMS. OFFICIAL POLICY WILL BE TRANSMITTED THROUGH REGULAR DET COMMUNICATIONS. [Please be sure to pass this information on to whoever needs it!](#)

**MAY 1, 2009 SPECIAL EDITION**

**ASSET Changes**

(Changes were made in the ASSET Production environment at 6:00 PM on Friday, May 1, 2009). Changes were made to ASSET that permits the recording of data for the American Re-investment and Recovery Act (ARRA) Summer Youth.

**MANAGE PROGRAMS:**

The age edit on the WIA Title I Youth Program registration was relaxed. The youth eligible age was expanded to include youth ages 14 through 24 to meet the ARRA Summer Youth Program requirements'.

**MANAGE SERVICES:**

We added four new Grant IDs to the Grant Identifier field, located on the Manage Services page. The Grant ID becomes available by selecting the Special Programs Fund Source, under the Funding Source field. The new Grant ID must be used when providing services funded by the ARRA Summer Youth program.

Staff must select one of the following four ARRA Summer Youth Grant IDs that correspond to their WDA/WDB/WIB.

- ARRASY1-3 ( for WDBs 1, 2, and 3)
- ARRASY4-6 ( for WDBs 4, 5, and 6)
- ARRASY7-9 ( for WDBs 7, 8, and 9)
- ARRASY10-11 (for WDBs 10 and 11)

It is important to remember to use the above Fund Sources and Grant IDs when

providing services under ARRA Summer Youth. Additionally, care must be taken when providing services under either the WIA Title 1 Youth Fund Source or the ARRA Summer Youth Grant IDs that the individual served falls in the appropriate age range for specific program area (14 - 21 for WIA Title 1 Youth / WIA Set-aside Other and 14 - 24 for ARRA Summer Youth). There is **no edit to** ensure that the services provided to youth are within the allowable age ranges.

If staff has registered youth and created services for participants in the ARRA Summer Program prior to May 1, 2009, you will need to update the services to reflect the correct fund source and Grant ID.

**MANAGE EMPLOYABILITY PLAN:**

Work Readiness will be the Youth Skill Attainment goal used to measure the success of the summer youth program. Every youth is required to have at least 1 Work Readiness goal. Staff must ensure that at least one Work Readiness Goal is marked as the Performance Related Goal on the Youth Skill Attainment page.

**ADMINISTRATION TOOLS:**

Contract ID's- Contract ID is a required field on the youth services detail page in ASSET. Local staff, who has the ability to enter Contract ID's will need to enter their ID's for the Summer Employment Program. A service can't be Saved until a response to this field is present.