

INFOLINE

Department of Workforce Development
Division of Workforce Solutions
P.O. Box 7972
Madison, WI 53707

Bureau of Workforce Programs
Diane.Bartels@dwd.state.wi.us

THIS IS AN INFORMAL E-FLYER THAT IS MEANT TO UPDATE SYSTEM USERS ABOUT UPCOMING EVENTS, POLICIES AND HAPPENINGS RELATED TO JOB CENTER SYSTEMS. OFFICIAL POLICY WILL BE TRANSMITTED THROUGH REGULAR DWS COMMUNICATIONS. [Please be sure to pass this information on to whoever needs it!](#)

APRIL 2007 EDITION

ASSET UPDATES:

(These Changes were made to Production over the weekend of April 21-22, 2007).

Manage Services- The 5 Intensive Services with the question "Is this activity leading to a WIA Title 1 Credential" field was removed/inactivated. The 5 Intensive Services were as follows: GED Training-Stand Alone, Basic Skills or Literacy Activities, Prevocational Services, Work Experience and Internships.

For any participant who had one of the services listed as leading to a credential with an actual start date on or AFTER July 1, 2006, if the box was marked a "Yes", we changed it to "No" to meet WIA required policy.

All Youth Services screens- The edit on the "Weekly Hours of Participation" field for all youth service categories is removed. Entering a response is no longer required.

Manage Employability Plan- A new system message on the ITA Overview tab will appear when staff attempt to enter ITA Services prior to conducting a Save. The message is: **"You Can Not Add a New ITA Service Until you Save the ITA Overview."**

Manage Follow-Up- Follow Up Status- The Retired field on the Entered Employment Overview Tab has a text change. The following system message appears if a response was provided to the Retired field on the Exit screen:
Retirement Status has been reported on the Exit to update this information go to the Exit" screen in ASSET...

Manage Programs- A new tab was added to the TAA Program Registration. It is called

the TAA Financial tab. This section captures the financial data relating to how a TAA recipient will support him/herself while in training. (see pages 9-11 of section 3-7 in the ASSET User's Guide for additional information).

This screen should be updated as changes in the individual's circumstances occur. The Event History will maintain a history of all changes made. The TAA Financial Plan may be printed from the TAA Financial Plan under System Reports.

Youth Program Registration- A new field was added that is a display field only and is system calculated. This field displays the "Age at Date of First Youth Service." It will be the age of the youth at the time of the first youth service, that is, the service that created the participation date.

Basic Literacy Skills Deficient- An edit was added to this field. Once a response is selected and the registration is Saved, the field is grayed out. Staff will need to submit a Staff Request to their local designated approver if a change is needed.

SRR Service Completed- New Field on the Dislocated Worker Program Registration screen in ASSET. Staff will need to choose the appropriate response to indicate if the SRR service was completed by the individual.

Employed at Completion of SRR Service- New Field on the Dislocated Worker Program Registration screen in ASSET. A worker will need to select the appropriate response to indicate if the individual was employed at the completion of the SRR services.

NEG Service Completed-New Field on the Dislocated Worker Program Registration screen in ASSET. A worker will need to choose the appropriate response to indicate if the NEG service was completed by the individual.

Employed at Completion of NEG Service- This is a new field on the Dislocated Worker Program Registration screen in ASSET. A Worker will need to select the appropriate response to indicate if the individual was employed at the completion of NEG service.

Manage Exits – The Retired field on the Exit screen has a text change. The following system message occurs if a response was already provided on the Entered Employment Overview tab, on the Follow-Up Status screen in ASSET:

Retirement Status has been reported on the Follow Up Status screen. To update this information go to Manage Follow Up Status .

ASSET SYSTEMS REPORT

Case Managed Veterans- New functionality was added to this report. Case Managers are now able to sort by Job Center and/or Case Manager. In addition, a sort can be completed for each of the columns listed.

Exit Warning Report- Case Manager was added as selection criteria to the Search Field. Staff can conduct the sort by Job Center or Case Manager.

Exited Report- Case Manager was added as selection criteria to the Search Field. Staff can conduct the sort by Job Center or Case Manger.

Veteran's Report-New functionality was added to this report. Veteran Staff can separate out newly registered vets from re-registrants whether a service was provided or not. Selection Options are:

New Registrants-only those who have only 1 T3 Registration,

Re-Registrants -only those who had pervious T3 Registration

Any -this option means that the report doesn't take into consideration whether or not the user is a Re-Registrant or a new Registrant.

TAA Financial Report- The data captured on the report comes from specific areas of the TAA Financial tab located on the TAA Program Registration screen in ASSET. The information from this tab in ASSET dynamically creates the TAA Financial Plan.

The TAA Financial Plan is intended to be for the participant, and as such should be updated as needed.

JOBNET BUSINESS UPDATES:

Several updates were made to JobNet Business on April 19th. Read about the changes and download training materials at

<http://www.wisconsinjobcenter.org/jobnetbiz/archive/041807JNB.pdf>

POLICY UPDATES:

DWS has two policy updates that are undergoing 30-day review and comment:

- WIA Policy Update 07-03: Cash Public Assistance and National School Lunch Program (comments due May 3, 2007); and
- WIA Policy Update 07-04: ASSET Data Correction requests (comments due May 2, 2007).

WIA Policy Update 07-01: Youth Literacy and Numeracy Gains Measure was finalized on April 3, 2007.

You may obtain copies of these documents by visiting:

<http://dwd.wisconsin.gov/dwdwia/policy.htm>

PERFORMANCE UPDATES:

The U.S. DOL has published the PY07-08 performance negotiation guidelines and timeframes. These guidelines (TEGL 19-06) can be downloaded from the DOL website at:

http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2321 .

Please note that while baseline setting continues for the three newer youth measures (Literacy and Numeracy Gains, Attainment of a Degree or Certificate and Placement in Employment or Education), Wisconsin will be negotiating performance goals for the 17 existing WIA Title 1 performance measures, only. Negotiations with the local boards will begin following the completion of the process between DWD and the DOL.

PY06 third quarter performance results are undergoing review and testing to ensure that recent system changes have not had an adverse effect on our reporting processes. Data will be sent to WDB staff in mid-May.

ITA UPDATES

Ten training providers have been active since March 1, 2007. They have either sought removal of programs no longer offered, updated existing programs, or have had new programs and approved to Wisconsin's Statewide List of Eligible Training Programs (<http://www.wisconsinjobcenter.org/ita>), benefiting persons with Individual Training Accounts (ITAs).

Herzing College (ITA ID # 271) was most active. It requested that 17 programs in Wisconsin and five in Minnesota be suspended, for they are no longer offered. And, it updated the titles of most of its remaining programs.

North Country Heavy Equipment (#291) suspended two programs, and updated another. **Chippewa Valley Technical College** (CVTC, #011), one of the most prolific providers on the Statewide List, added nine certificate programs.

Also adding programs were **UW-Madison** (#174), **UW-Oshkosh** (#176), **UW-Whitewater** (#183), **Blackhawk Technical College** (#001), and **Lakeshore Technical College** (#041). Out-of-state providers **St. Mary's University** (#860) in Minnesota, and **Northeast Iowa Community College** (#469) posted new programs.