

Manage Program Exits

A new field of Retired was added on the Title I, Title 3, and TAA Program Exit screen in ASSET. This is a checkbox field. Checking this box does not exclude an individual from performance. This field is used to gather information for federal reporting requirements.

Manage Follows-(Follow-up Status)

"Reason follow-up not possible at this time" dropdown field and Retired checkbox field added to Follow-up Status, Entered Employment Overview tab for Title 3 and the TAA Program.. Reason follow-up not possible is for recording global exclusions. Retired is NOT a global exclusion and is for federal tracking purposes only.

Manage Program Exits:

The Title I Exit reason of "Relocated to Mandated Residential Program," located on the Program Exit Details screen is only available as a response when a Youth participation date is present in ASSET.

TAA Exits:

Previously, TAA participants who were co-enrolled with other Job Center partner programs in ASSET could be exited from TAA, even though services were open under partner programs. Beginning August 21st, an exit will not be available until all services in ASSET have actual service close dates.

Manage Customer Notes:

The Manage Customer Note, Customer Search screen has a new look with more options available. Staff has a choice of selecting either an open or exited record when adding a customer notes and can add the note to multiple customer records in ASSET.

Manage Alerts

A new menu item called Manage Alerts has been to ASSET. When a worker clicks on this item the Alert page is loaded. These alerts are based on the SSN verification outcome of records submitted to MCI for SSN verification. They will allow workers to quickly and easily identify which records may require follow-up action. (This section will be added to the ASSET User Guide in September).

ASSET System Changes/Enhancements:

Staff who use ASSET will no longer be able to print ASSET screens until data is entered and the Save button is clicked. Print buttons will be disabled until a Save has been performed.

**JOBNET BUSINESS UPDATES:
(New, Streamlined JobNet Business
Registration for Employers)**

Posting job openings on JobNet Business now takes less time thanks to a streamlined employer registration process.

As part of the new registration process, the JobNet Business home page was improved visually, making it easier to find important links at a glance. These changes stemmed from study of other e-commerce web sites and customer feedback.

To post a current job opening on JobNet Business, new customers first create a password-secured account. Once an account is established, employers have a variety of tools to create their new job postings, and to repeat or delete their existing job listings. Complete instructions are found on the web site.

From January through July of 2006, Wisconsin employers have entered 26,423 job openings on this web site, accounting for 55% of the 48,200 new job postings on JobNet Business. The other 45% were entered by Wisconsin Job Center job order specialists.

Click on the following link to access:
<http://www.wisconsinjobcenter.org/jobnetbiz/archive/080406JNB.pdf> to read the announcement about the new, streamlined JobNet Business Employer Registration process and review the attachments.

TRAINING UPDATES:

The SSN Validation training videos have been made available to staff that local security officers have requested the access. Local agencies should keep a copy of the videos for new staff when needed. Copies will be available from central office if necessary.

Two "Managing Employer Records using JobNet Business" WisLine Web sessions are being planned for October. Each session will cover different topics. Look for more information in early September.

available on our TAT website shortly after the conference's conclusion.

POLICY UPDATES:

Several WIA Policy Updates have been finalized including updates on reporting supplemental employment data, providing follow-up services, and participant/exiter definitions. The policies are located at the following site:

<http://dwd.wisconsin.gov/dwdwia/policy.htm>

SECURITY UPDATES:

The DWSW-10-E Computer Access Request form has been updated to include a box for requesting the new SSN Validation functionality in ASSET. This access should be limited to staff that are case managers.

PERFORMANCE UPDATES:

WDB staff have received their PY05 4th quarter performance results and performance files. All ASSET data corrections must be submitted by 4:00 p.m. on Thursday, September 7, 2006 to ensure that the changes are made before the records are frozen for the PY05 Annual Report.

As a reminder, please do not use the ASSET Staff Request function to ask questions about performance measure results or policies. Your questions may go unnoticed for extended periods if you do so. Questions about performance outcomes and participant data should be submitted to Nancy Bryan at: nancy.bryan@dwd.state.wi.us. Please be sure to provide PINs and copy your Local Program Liaison in your query.

ROUNDTABLES/CONFERENCES:**WIA Performance Measures Workshop**

A Workforce Investment Act (WIA) Performance Measures for the adult, dislocated workers and youth programs workshop is scheduled for August 23rd, 2006, at the Madison Concourse and Governor's Club, Madison. The workshop will cover the Workforce Investment Act (WIA) Performance Measures for the adult, dislocated workers and youth programs. This includes the Common Measures that are now part of the overall WIA performance measures.

In addition, participants will have opportunities to network with staff from other Workforce Development Areas on their WIA program implementation strategies and practices.

Conference Materials from the August 23 performance measure conference will be

ASSET REPORT UPDATES:**System Report Changes**

Row counters were added to the bottom of the System Reports for the Managed Veterans Report, and Veterans Reports.

In addition, the ASSET online Veterans system report was looking at the Intake date as the search criteria, even though there may have been one or more episodes of participation that occurred since the original Intake Date. The report now uses the Title 3 Registration Date (Application Date) and not the Intake date.

Customer Without Validated SSN Report

Customers Without Validated SSN Report provides ASSET case managers with a listing of all their customers that have unacceptable SSN Validation Codes. This would include customers with the following status: Not processed, Pending, Pseudo, SSN not found on SSA file, DOB Match, and Last Name doesn't match.

Staff Search

The E-mail field on the Staff Information screen will now allow the entry of apostrophes;