

POLICY UPDATES

On Wednesday, September 25, the Credential Definition and Reporting Policy (ASSET Reporting Policy 02-01) was sent out to JCSBA contacts, WDB and Job Service Directors, and other interested parties. Please be sure to review this policy and implement it as requested. This policy should help to improve our performance on the WIA Title 1 Credential Attainment measures.

USERS UPDATES

We've heard again that there may be some problems with staff creating a Program Registration form when just referring a customer to that program.

If you are only referring a person to a specific program, just report that service on the Service Tracking form as a service performed under your own fund source. Do not report services under a fund source for which you have no authority to expend or obligate funds for services.

The USER Workgroup members created a list of items field staff were still struggling with in ASSET. A list of items ranging from registration, tracking services, exits, follow-up etc. were gathered and shared with the JSCBA members and training committee. This listing shows that there is an urgent need for training for field staff. The manual will soon be available on the Workweb. Stay tune for the announcement.

All staff when they receive communication regarding ASSET, WJOS, ERS, etc. should make sure they review whom the message was sent to and anybody missing should have the message forwarded on to them. A "subscriber listing" on Workweb is being looked at to facilitate communication with the field.

Staff are encouraged to select the "Set Default Staff Setting" immediately before entering into the case management screen. This functions saves staff time.

ONET code will be the only allowable code utilized in ASSET. Anyone can access this website: <http://online.onetcenter.org> . Job

seekers, employment & training providers and/or employers can use it.

Actual End Dates should not be entered until they occur. If the date is for the future then this date should be listed under the "Planned" End Dates field.

PERFORMANCE DATA

A workgroup has been meeting weekly to "dissect" the WIA Title 1 Performance Measures. We have made significant progress in identifying coding errors, system glitches, and other issues that affect the way the measures are calculated and reported. We intend to have this cleaned up in time for the first run of the final report for PY01.

We will be posting the long-awaited WIA Title 1 Performance Technical Assistance Guides on the Web within the next few weeks. Originally planned for last July, the documents were delayed when we started the review process noted above. These documents will be distributed and discussed at the JCSBA quarterly meeting on October 8th.

ADDITIONAL INFORMATION

A new web site called **Wisconsin Job Center.org** is now located at www.wisconsinjobcenter.org.

Wisconsin Job Center.org is a comprehensive introduction to JobNet, Job Center services, and related information and resources available on the Internet. It is arranged by topic and provides links to many valuable tools for our customers. The new site has been specifically designed to *look* more like JobNet. It helps customers avoid the maze of employment web sites by taking customers directly to what they need to know.

The new site is replacing the Wisconsin Employment Connection and includes many new topics and features to assist our customers.

- **The "Careers" heading links to several very useful tools for career exploration.**
- **The "Featured Occupations" section will spotlight hot careers and show customer how the "Careers" links are used.**
- **The "Support" page provides links to all supportive services from many agencies.**

- “Training” links to Wisconsin and national resources about education and financial aid.

If you have any questions regarding the new Wisconsin Job Center.org, please Phil Anderson at philip.anderson@dwd.state.wi.us or call 608-261-6974.

JOBNET UPDATES(JobNet Re-engineering)
Currently, the JobNet system consists of two different versions, touch-screen and internet. While they both function similarly, with the exception of self-registration, they are written in two different technologies and require two different hardware/network configurations. This creates additional burden to both development and technical support staff, and also requiring higher costs of hardware and network configuration.

In 2000-2001, there was an attempt to stop using the touch-screen version and migrate users to use the internet version instead. A “JobNet Touch-screen Transition” project was initiated with a goal of developing a plan for the migration to internet. This project was cancelled, partially due to the fact that it did not address an alternative solution to the “ease of use” of the touch-screen version. There was (is) still a need to provide easy to use applications to job seekers who are not proficient in using computers and the internet.

The Job Service Bureau is leading a project to reengineer the JobNet systems, with the following objectives:

- Increase the JobNet usability through:*
- *Redefining its roles (i.e. job search vs. Employment & Training One Stop) within the Job Service Model.*
 - *Adding its functionality (resume, volunteer, internships, internet registration, training resources, Job Order, etc.)*
 - *Changing its technology (one version of software)*
 - *Redesigning the look and feel & Maintaining ease of use for the users.*
 - *Making it Accessible (Federal Standards Section 508): JobLine, Translation, etc.*

This new JobNet will be different from the current versions in that it will be more like an internet portal than just a job search application.

The new Jobnet will be an “Employment and Training” portal, with functionalities such as self-registration, job search, job order taker, resume writer, etc. It will function like many other commercial job banks in the internet, with close ties to job center services & activities across Wisconsin.

The team consists of cross-functional members from within and without DWD. Also, additional members are still being considered/added as we identify gaps in expertise and needs.

The team will spend this current fiscal year developing and documenting the business requirements and solution design. The goal is by March 2003, enough information is gathered, so that a budget proposal can be submitted for the development of the solution. The project will have a multi-year schedule and budget, with software development starting in July 2003 and production implementation starting sometimes in second quarter of 2004. One thing that’s worth mentioning is that there will be a period of time (maximum one year) where both the new Jobnet and the touch-screen version running in parallel. This is because we are going to replace the JobNet PCs, both touch-screen and internet, as part of the project deliverables.

The project Kick-off meeting is scheduled for October 14, 2003 followed by a full-day working meeting on October 15th. You are all encouraged to contact any of the core team members above to make suggestions to the project. Each of the team members will be responsible for communicating back to you as the project progresses. Or, contact Bertram Tanudjaja at 608-267-7276 if you have questions.